



## Croatian Science Foundation



## Call for Proposals "Research Projects"

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(Call Identifier: IP-11-2013)

*This Call for proposals is based upon the General Acts of the Croatian Science Foundation's. By applying to the Call you accept its terms and obligations. The terms in the masculine gender used in this Call for Proposals are neutral and refer to persons of either gender.*



## Research projects

The aim of the Call is to create new knowledge and enhance the existing one (by supporting research, development and technological activities) or knowledge implementation and usage. Basic research that enhances the knowledge of a specific area and is focused on a better understanding of research subject, as well as applied research focused on new knowledge accomplishments and practical goal achievement are funded by this Call for proposals.

### The Call in brief:

**Call release date:** 1 October 2013

**Application deadline (short and full project proposal):** 5 November 2013 until 13:00 (CET)

**Research area:** all areas of natural sciences, biomedicine and health, technical sciences, biotechnical sciences, humanities and social sciences

**Principal Investigator:** a distinguished researcher with internationally recognized achievements in science and/or technology within the field of the proposed project

**Total programme budget:** 35.000.000,00 kn

**Maximum funding amount per project:** up to 1.000.000,00 kn for 4-year projects from all scientific areas, except for social sciences and humanities for which the maximum amount of funding is 600.000,00 kn for 4-year projects

**Project funding duration:** from 2 to 4 years

**Estimated beginning of the project :** spring 2014

### Call purpose

Croatian Science Foundation releases this Call for proposals in order to support research groups that deal with internationally and/or nationally important issues and whose Principal Investigators are scientifically recognised for particularly visible accomplishments. The final goal is to create a critical mass of research groups that will be internationally competitive.

Also, the "Research Projects" programme encourages the strengthening of mentoring capacities in Croatian institutions so knowledge transfer by introducing doctoral and postdoctoral students into research is expected.

### Call goals

- Supporting internationally competitive research groups.
- Development of Croatian scientific and research space.
- Strengthening of mentoring capacities in Croatian scientific institutions.
- Encouraging the training of young scientists (doctoral and postdoctoral students).
- Acquisition of new knowledge that contributes the strengthening of Croatian economy and the welfare of society.

## People on the project

**Principal Investigator** is a person responsible for scientific research and conducting the entire project (coordination, management).

The Principal Investigator must be an active researcher (Ph.D., experience in project management, relevant publications and/or patents within the research field of the proposed project) with internationally recognized achievements and permanently employed at a scientific institution that is the host institution. Regular members of the Croatian Academy of Sciences and Arts can be Principal Investigators even if they are not permanently employed at a scientific institution that is also the host institution.

### Team members can be in the status of:

- researcher,
- postdoctoral student,
- doctoral student.

*Detailed information on who can apply for the Call can be found in the **Guidelines for Applicants for the "Research Projects" Call for proposals** (deadline: **November 2013**).*

## Institutional support

The competitiveness of the research group is not possible without the institutional support and HRZZ will, therefore, support projects of exceptional scientific value with the support of the institution at which the proposed project will be implemented (adequate space, administrative assistance and existing infrastructure).



## Terms of the Call

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- Internationally competitive and nationally relevant issues.
- Institutional support (adequate space, administrative assistance and existing infrastructure), therefore, the purchase of capital equipment on which the proposed research is based is not approved.
- Projects are funded for a period from 2 to 4 years.
- Applicant can submit **only one** project proposals per Call.



## Funding and estimated budget

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Total budget for "Research Projects" programme for the year 2013 is 35.000.000,00 kn.

Maximum funding amount for a single 4-year research project is 1.000.000,00 kn for projects from all scientific areas, except for the social sciences and humanities for which the maximum funding amount per one 4-year project is 600.000,00 kn.

Annual amount of project funding for all scientific fields cannot be higher than 250,000.00 kn, except for projects in the social sciences and humanities where the annual amount of project funding cannot exceed 150,000.00 kn.

Total requested amount of funds should reflect a realistic estimation on research needs and must be completely justified.

HRZZ will transfer the money to the bank account of the institution that submitted the project.

#### Eligible costs<sup>1</sup>:

- material costs,
- personnel costs,
- equipment:
  - new equipment,
  - service maintenance,
  - equipment upgrade,
- dissemination and cooperation costs,
- indirect costs. Indirect costs are eligible for a maximum of 5% of the total requested amount of funds and only if there is a good explanation and specifications for their use.



## Application content and process<sup>2</sup>

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Submission of project proposal is consisted of short and full project proposals which are submitted **at the same time** and **only in electronic version** through Electronic Application and Assessment System available at HRZZ website.

Complete application documentation should be written in English language.

Exceptionally, with explanation, for project proposals from humanities research area it is possible to submit the project proposal in Croatian language along with the English version of the application. Both applications must be identical.

Project proposals must be complete and submitted into the electronic system before the Call deadline. **Incomplete applications and applications submitted after the stated deadline will not be taken into consideration.**

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<sup>1</sup> Detailed explanation of eligible costs can be found in *Guidelines for Applicants for the "Research Projects" Call for proposals (deadline: November 2013)*.

<sup>2</sup> Detailed instructions on application content and guidelines on completing the application can be found in *Guidelines for Applicants for the "Research Projects" Call for proposals (deadline: November 2013)*.

## Application content

- 1. Administrative form** – it must contain the original signatures of the Principal Investigator and the head of the institution and the institution's official stamp.
- 2. Application of the short project proposal must contain (a maximum of 10 pages):**
  - a) Form A (1 document with a maximum of 10 pages – research synopsis, Principal Investigator's CV, 5-year *track record* that includes 5 most successful papers where the Principal Investigator is the leading or corresponding author)
  - b) Institutional support Form<sup>3</sup> (1 document with a maximum of 2 pages – institutional support description, statements, original signatures of the Principal Investigator and the head of the institution and the institution's official stamp)
- 3. Application of the full project proposal must contain:**
  - a) Form B (1 document with a maximum of 15 pages – a detailed description of the planned research in the context of the current situation and the latest developments in the area of research, objectives, methodology, resources, ethical issues and references)
  - b) Team members Form (CVs of all team members, a maximum of 1 page per team member)
  - c) Financial plan
  - d) Work plan
- 4. Supporting documentation**
  - a) An explanation for submitting the project proposal in Croatian language (if applicable).

**All documentation listed from 1 to 3 is mandatory for all applicants. Incomplete applications and applications submitted after the stated deadline as well as applications that are not submitted in English language will not be taken into consideration.**

Before submitting the project proposal it is necessary to study **Guidelines for Applicants for the "Research Projects" Call for proposals (deadline: November 2013)**. The guidelines can be found on HRZZ website [www.hrzz.hr](http://www.hrzz.hr).

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<sup>3</sup> In case the Principal Investigator is a regular member of the Croatian Academy for Sciences and Arts, Institutional support form should contain the original signature of the Principal Investigator and the head of the institution where the project will largely be carried out as well as the stamp of the institution. Along with the Institutional support form, it is necessary to submit the consent of Croatian Academy for Sciences and Arts to implement the project on the proposed institution. The consent can be written in free form and should contain the original signature of the head of the institution and the institution's official stamp.



## Evaluation

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Procedure of evaluation of project proposals will include Croatian and international experts with an extensive international experience.

**Short project proposals will be assessed** by the members of evaluation panel according to short project proposal's evaluation criteria within the "Research Projects" Call for proposals.

*Peer review* of **full project proposals** will be conducted by international experts according to full project proposal's evaluation criteria within the "Research Projects" Call for proposals.

Short and full project proposal's evaluation criteria are made available on HRZZ website [www.hrzz.hr](http://www.hrzz.hr).



## Fund user obligations

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- Compliance with the project's Work and Financial Plan as well as other contractual provisions.
- Development and maintenance of project web pages.
- Public presentation of the project and its development.
- Research results must be made public.
- Accept the possibility of occasional progress check conducted by HRZZ team of experts.
- Inform the HRZZ immediately if the project results in discoveries that could be patented or protected by other forms of intellectual property.
- Delivery of the descriptive and financial periodic and final report (every 12 months of the project duration).
- Organizing a final workshop or lecture to publicly present project results and achievements.



## Deadline for submitting short and full project proposals

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Deadline for submitting applications for short and full project proposals is:

**5 November 2013 until 13:00 (CET).**



## Contact

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All enquiries related to the Call will be accepted only **via the following e-mail address:** [istrzivacki@hrzz.hr](mailto:istrzivacki@hrzz.hr).

Answers to the enquiries can be found on the HRZZ website in the category "Frequently Asked Questions" ("FAQ").